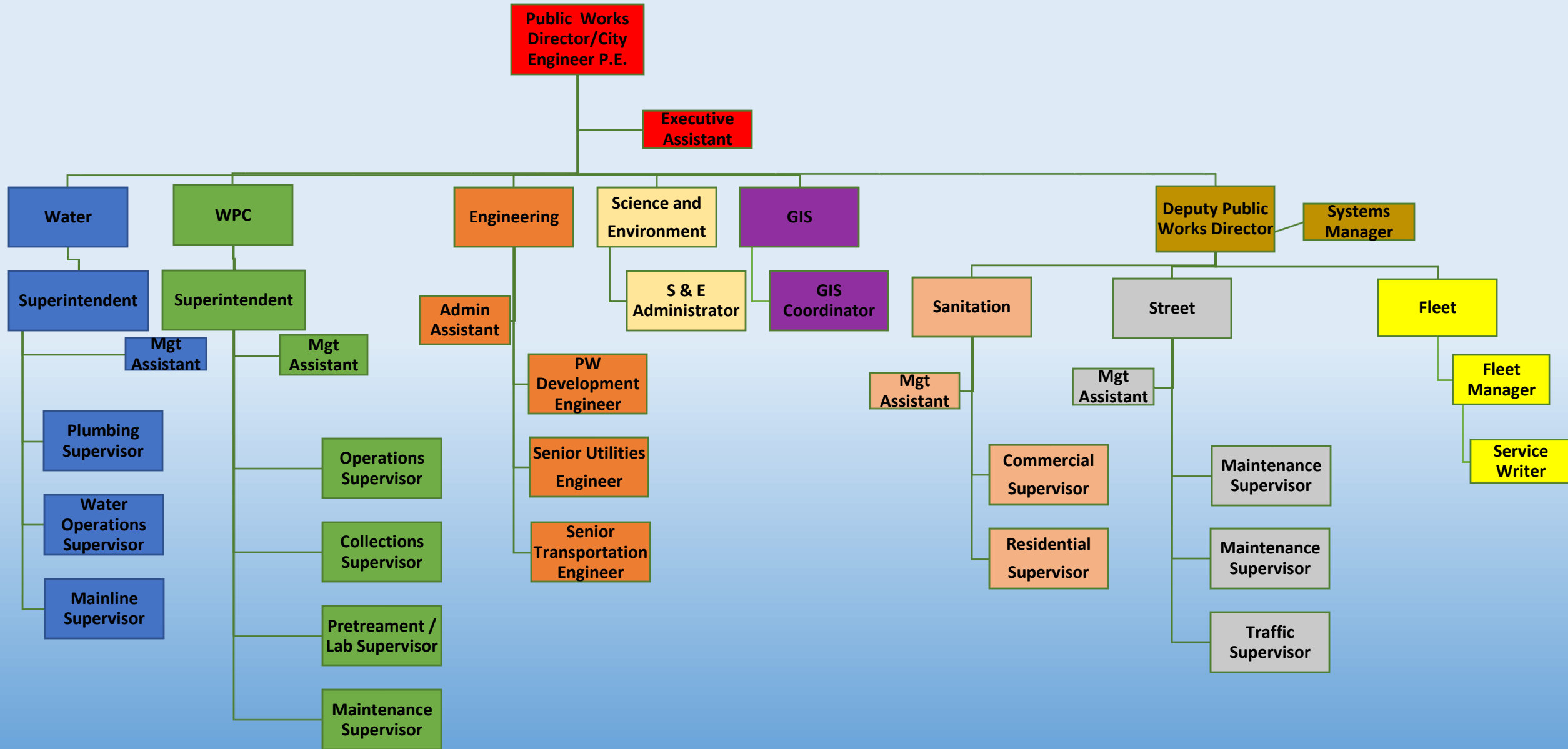


# **Fiscal Year 2023 Budget Presentations**

**Public Works Department (054)  
and  
Fund 084 (ARPA)**

Presented By: Jeff Mansfield, PE, CFM  
Public Works Director  
6/9/2022

# Public Works Departments



# Public Works

	<b>FY20 ACTUALS</b>	<b>FY 21 ACTUALS</b>	<b>FY22 BUDGET</b>	<b>FY23 PROPOSED BUDGET</b>	<b>Variance \$</b>
DEPT 054 Public Works					
Pay and Benefits	\$ 173,975.00	\$ 180,195.00	\$ 184,182.00	\$ 208,680.00	\$ 24,498.00
Operations - Materials and Services	\$ 66,311.00	\$ 69,142.00	\$ 67,416.00	\$ 85,304.00	\$ 17,888.00
Transfers	\$ 31,684.00	\$ 29,768.00	\$ 45,304.00	\$ 32,584.00	\$ (12,720.00)
<b>DEPT 054 Public Works - TOTAL</b>	<b>\$ 271,970.00</b>	<b>\$ 279,105.00</b>	<b>\$ 296,902.00</b>	<b>\$ 326,568.00</b>	<b>\$ 29,666.00</b>

<b>Public Works</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>
<b>FTE</b>	2	2	2	2

# Public Works

Significant budget variances and other major initiatives:

- ❑ In FY21, Enterprise funds and Streets paid 75% of PWD's salary and 25% was paid by Engineering. In FY22 the split was changed to 66% paid by Enterprise funds and Streets and 34% paid by Engineering. In FY23, it will go back to the 75%/25% split.
- ❑ In FY22, the PW budget line item 40.99 (Professional Services) was reduced. We submitted an amendment for \$14,445 to fulfill our contractual agreement for FY22. FY23 restores 40.99 to original amount.
- ❑ Will be soliciting for an new rate study in FY23 (to be funded in FY24)

# Public Works – Utility Locators

## Utility Locator Positions

- City owns underground utilities (storm, water, wpc, power/fiber)
- Required by Digline to locate within 3 working days
- Minimize service disruptions and provide safety to workers/public
- Current performed by Streets, Water and WPC – eliminate redundancy
- Estimated that a combined total of approximately 2100 hours in 2022
- Two employees required to provide backup and for safety
- Can be utilized for other work, as time permits (snow plowing, etc.)
- Will be funded by Water, WPC and Streets (In the rate study)

# ARPA Fund 084

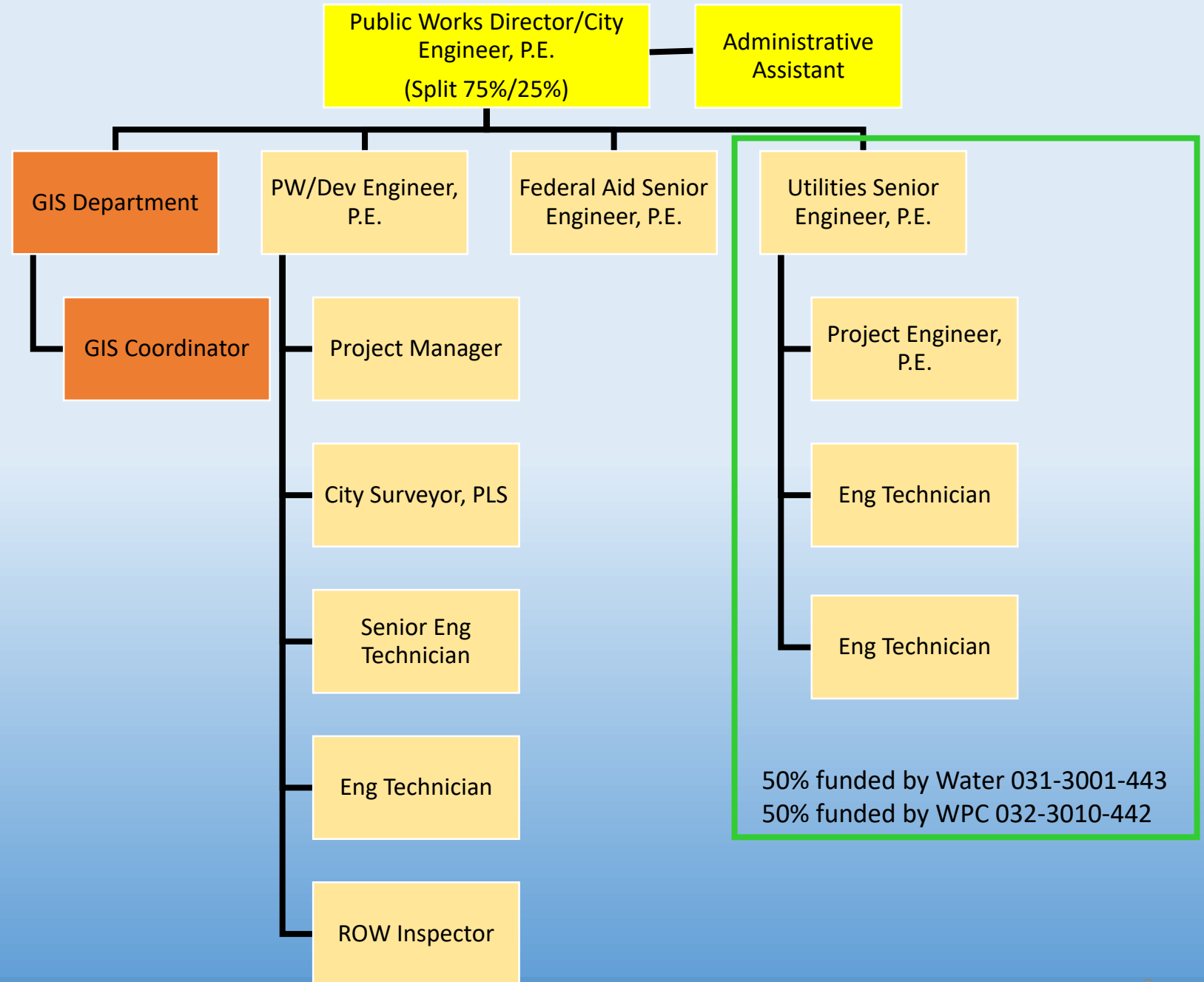
- ❑ The City of Pocatello has been allocated \$10,700,496 through the American Rescue Plan Act, Coronavirus State and Local Fiscal Recovery Funds (SLFRF), which is being administered by the Department of Treasury (DoT).
- ❑ In September 2021, the City received \$5,350,248, which represents one half of our allotment. These funds are saved in Fund 084. It is anticipated that the remainder of the funds will be transferred to the City of Pocatello (CoP) within 12 months from the initial deposit.
- ❑ Projects approved by Council for ARPA funding will be verified by Public Works Director before they are charged to Fund 084.
  - ❑ All ARPA funds will be distributed out of Fund 084
- ❑ Authority for the total amount of ARPA funds (\$10,700,496) is requested to be budgeted in Fund 084 for FY23
  - ❑ Currently only Well #2 has been approved for expenditure from ARPA

# Fiscal Year 2023 Budget Presentations

Engineering (0601) and GIS (0602)  
Departments

Presented By: Jeff Mansfield, PE, CFM  
City Engineer  
Ryan Howerton, GIS Coordinator  
6/9/2022

# Engineering Department





# Engineering

DEPT 0601 Engineering	FY20	FY21	FY22	Proposed FY23	Variance \$
Pay and Benefits	\$ 909,731.00	\$ 918,969.00	\$ 967,400.00	\$ 852,942.00	\$ (114,458.00)
Operations - Materials and Services	\$ 52,528.00	\$ 43,602.00	\$ 85,206.00	\$ 86,056.00	\$ 850.00
Transfers	\$ 107,626.00	\$ 103,143.00	\$ 91,805.00	\$ 126,805.00	\$ 35,000.00
<b>DEPT 0601 Engineering - TOTAL</b>	<b>\$ 1,069,885.00</b>	<b>\$ 1,065,714.00</b>	<b>\$ 1,144,411.00</b>	<b>\$ 1,065,803.00</b>	<b>\$ (78,608.00)</b>

Engineering	FY19	FY20	FY21	FY22
FTE	9	9	9	9

# Engineering

## Significant Budget Variances:

- Personnel Factors:
  - Senior Utilities Engineer, Project Engineer and two Engineering Techs will be funded 50% each by Water and WPC
  - Adjust PWD salary split adjusted from 33% being paid by ENG to 25% being paid by ENG (decrease to the Pay and benefits)
  - New project manager (Becky Robinson) replaced Maggie Clark at lower pay step (decrease to Pay and Benefits)
- Increased #52-07 by \$1K to cover maintenance agreements for copiers, plotter, scanner
- Increased #95-03 (nonreciprocal) to \$13K for Capital Purchases (Savings for survey equipment, plotters, etc.)

# Engineering

Service level changes or other major initiatives:

- ADA sidewalk fronted costs and matches need to be provided by the General Fund going forward
  - Engineering is requesting budget authority to spend \$220K from Fund 078 to provide match and reimbursable for Center Str Sidewalks to be done in summer of 2023 (5310 Grant)
    - \$45K match and \$175K reimbursable

# GIS

DEPT 0602 GIS	FY20	FY21	FY22	Proposed FY23	Variance \$
Pay and Benefits	\$ 74,719.00	\$ 79,005.00	\$ 80,850.00	\$ 84,156.00	\$ 3,306.00
Operations - Materials and Services	\$ 37,023.00	\$ 47,642.00	\$ 66,320.00	\$ 71,320.00	\$ 5,000.00
Transfers	\$ 13,688.00	\$ 14,836.00	\$ 14,042.00	\$ 14,042.00	\$ -
<b>DEPT 0602 GIS - TOTAL</b>	<b>\$ 125,430.00</b>	<b>\$ 141,483.00</b>	<b>\$ 161,212.00</b>	<b>\$ 169,518.00</b>	<b>\$ 8,306.00</b>

GIS	FY19	FY20	FY21	FY22
FTE	1	1	1	1

# GIS

## Budget Variances:

### Services, Supplies and Property (\$5000.00)

- \$500.00 Verizon iPad Data Connection for data collection
- \$1500.00 Central Square EAM maintenance agreement increase
- \$3000.00 Restore 40-99 Work Study funding. (Removed from 2022 Budget)

### Performance Metrics

- Minimize consultant usage
- Maximize Return on Investment

# GIS

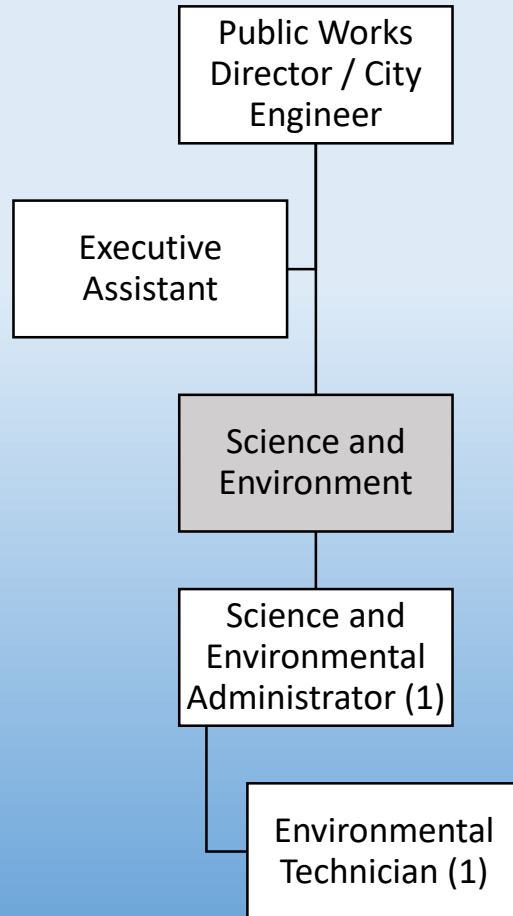
Service level changes or other major initiatives:

- Expand Current usage of Both GIS and EAM
  - Expansion of GIS services to Fire, Police, Planning, Zoo, Parks
  - Maximize and expand Central Square EAM(Enterprise Asset Management) usage
- QC and QA Existing Data
- Streamline Collection and maintenance of data
- Development of new applications and maps

# **Fiscal Year 2022-23 Budget Presentations**

## **Science and Environment**

# Science & Environment





# Science and Environment

	FY20 ACTUALS	FY 21 ACTUALS	FY22 BUDGET	FY23 PROPOSED BUDGET	Variance \$	Variance %
DEPT 017 Science and Environment						
Pay and Benefits	181,730	182,797	200,133	197,093	-3,040	-1.52%
Operations - Materials and Service	201,303	104,517	159,124	163,894	4,770	3.00%
Capital Outlay	40,166					
Transfers	33,497	42,712	33,915	37,008	3,093	9.12%
<b>DEPT 017 S&amp;E - TOTAL</b>	<b>456,696</b>	<b>330,026</b>	<b>393,172</b>	<b>397,995</b>	<b>4,823</b>	<b>1.23%</b>

Science and Environment	FY19	FY20	FY21	FY22
FTE	2	2	2	2

# Science and Environment

## Budget Variances:

- Service, Supplies and Property:
  - Increased prof services & maint agreement lines to accommodate cost increases (+\$4,770)
  - \$560K of budget amendments in Feb 2022 (\$310K grant reimbursements + \$250K reserves use)
  - \$123K budget amendments anticipated in June 2022 (grant reimbursements)
- FY23 Grant/reserve funded requests (not on budget worksheet)
  - Water Trail: \$80K (grant funded)
  - Fuel Reduction Initiatives: \$480K (grant funded)
  - Stormwater Gap Analysis: \$50K (reserves use)

## Performance Metrics:

- Stormwater Utility Fee needed – *especially for Capital Improvement Projects.*
- Open Space Manager & funding needed – *Our Open Space & Trails are the pride of Pocatello residents.*
- GIS staffing increase needed – *Supporting stormwater and open space analysis*

# Science and Environment

Service level changes or other major initiatives

- **Stormwater Permit Administration, Private O&M, Outreach & Monitoring**
  - Stormwater Gap Analysis Increased budget request of \$50K (reserves)
- **River Vision and Integrated Water Planning**
  - Water Trail - Increased budget request of \$80K (grant funded);
  - Centennial Park & S. 2<sup>nd</sup> Oxbows
  - Groundwater
- **Open Space Management**
  - Juniper Removal - Increased budget request of \$480K (grant funded)