

CITY OF POCA TELLO, IDAHO
CITY COUNCIL AGENDA
REGULAR CITY COUNCIL MEETING
DECEMBER 7, 2017

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:03 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Steve Brown, Jim Johnston, Gary Moore and
ALLEGIANCE Michael L. Orr.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Karen Peace, representing
INVOCATION the Ba’hai Faith.

Mayor Blad announced that Agenda Item No. 10 had been pulled from the agenda.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the City Council Executive Session of October 24, 2017;
Clarification and Regular Council meetings of October 19, 2017 and November 2, 2017; and the City
Council Executive Session and Special City Council meetings of November 9, 2017.

-PAYROLL AND (b) Payroll and materials claims for the month of November 2017 in the
MATERIAL CLAIMS amount of \$5,258,119.68.

-AIRPORT (c) Confirm the Mayor’s appointment of Mike Ennis to serve as a
COMMISSION member of the Airport Commission, replacing Dwayne Sudweeks
APPOINTMENT whose term expired. Mr. Ennis’ term will begin December 8, 2017
and will expire December 8, 2019.

-ANIMAL SHELTER (d) Confirm the Mayor’s appointment of Daniel Lenihan to serve as a
ADVISORY BOARD member of the Animal Shelter Advisory Board, replacing Stephanie
APPOINTMENT Adams who resigned. Mr. Lenihan’s term will begin December 8,
2017 and will expire February 2, 2018.

-CHILD CARE (e) Confirm the Mayor’s appointment of Heather Kemp to serve as a
ADVISORY member of the Child Care Advisory Committee, replacing Judy
COMMITTEE Boren whose term expired. Ms. Kemp’s term will begin December
APPOINTMENT 8, 2017 and will expire December 8, 2021.

-CONSTRUCTION (f) Confirm the Mayor’s reappointments of Michael Bright and Terry
BOARD OF APPEALS Swallow to continue their service as members of the Construction
AND REVIEW Board of Appeals and Review. Both terms will begin December 31,
REAPPOINTMENTS 2017 and will expire December 31, 2019.

-2017 POLICE (g) Acknowledge that the winners of the Police Retirement Board
RETIREMENT Election held on November 6, 2017 were Tim Hillebrant, Steve
BOARD ELECTION Stuart and Travis Wilhelm. The winners of the Board Election will
take office on January 4, 2018.

-COUNCIL DECISION (h) Adopt the Council's decision to vacate the public's interest in right-of-way along a portion of Wedge Way and the adjacent public utility easement.
-VACATION OF
CITY'S RIGHT OF WAY
ALONG A PORTION OF
WEDGE WAY

-COUNCIL DECISION (i) Adopt the Council's decision approving the Final Short Plat for the 14th Hole Subdivision, which subdivides approximately .78 acres of land into three (3) residential lots, subject to conditions. The property is located at the end of Wedge Way, is zoned Residential Medium Density Single Family (RMS), and will have access via Wedge Way.
-THE 14TH HOLE
SUBDIVISION FINAL
SHORT PLAT

-COUNCIL DECISION (j) Adopt the Council's decision approving the Final Plat for Mountain West Subdivision – Division One (1), which subdivides approximately 9.889 acres of land into ninety-three (93) lots, ninety-one (91) residential and two (2) common, subject to conditions. The property is located in the 4200 block of Hawthorne Road, is zoned Residential Commercial Professional (RCP), and will have access from Mountain West Drive.
-MOUNTAIN WEST
SUBDIVISION/DIVISION
ONE FINAL PLAT

-PROPERTY (k) Council was asked to approve and authorize the Mayor to sign documents related to an offer allowing the City to purchase property not owned by a public agency, subject to Legal Department review.
PURCHASE
Details of said property were discussed in an Executive Session held November 9, 2017 which was immediately followed by a Special City Council meeting where City Council approved a motion to allow City representatives to make an offer on said property.

A motion was made by Mr. Johnston, seconded by Mr. Orr, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Orr, Adamson, Bray, Brown and Moore.

AGENDA ITEM NO. 4: Mayor Blad announced that there were no communications or
COMMUNICATIONS proclamations.
AND PROCLAMATIONS

Mayor Blad welcomed Boy Scouts from Troop No. 369 in attendance.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the December 14th
CALENDAR REVIEW Study Session at 9:00 a.m.; and the following meetings to be held
December 21st: Study Session Clarification Working Lunch at 1:00
p.m.; Agenda Clarification meeting at 5:30 p.m.; and Regular City Council meeting at 6:00 p.m.
Mayor Blad announced December 9th will be "Wild Winter Weekends" at Zoo Idaho from noon to 4:00
p.m.; Pocatello Regional Transit will host the 30th Annual Holiday Lights tour on December 14th and
15th, tickets are available at the Transit office; the Marshall Public Library will have shortened business
hours and will be open from 10:00 a.m. to 6:00 p.m. during the month of December, regular hours will
return on January 2, 2018; the Community Recreation Center will be closed on the following dates for
the holidays: December 24th; December 25th; December 31st and January 1st; and the Parks and
Recreation Holiday Hoopla will take place December 16th at Dick's Sporting Goods, contact Parks and
Recreation for more information.

AGENDA ITEM NO. 6: Council was asked to accept the Canvass Election Results for the
ACCEPTANCE City of Pocatello General Election held on November 7, 2017.
-CANVASS VOTES FOR Bannock County Commissioners, serving as Board of Canvassers
2017 GENERAL ELECTION of Election, have provided signed abstracts of all votes cast
within Pocatello City limits.

A motion was made by Mr. Orr, seconded by Mr. Moore, to accept the Canvass Election Results for the City of Pocatello General Election held on November 7, 2017, as provided by the Bannock County Commissioners and submitted as Attachment "A". Upon roll call, those voting in favor were Orr, Moore, Adamson, Bray, Brown and Johnston.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from
PUBLIC HEARING the public regarding a request by Town Center JV, Portneuf
-ANNEXATION OF Development LLC, Millennial Development Partners (mailing
LAND NORTH OF addresses: 609 West Maple Street, Pocatello, ID 83201), Robert
EAST CHUBBUCK ROAD Hart (mailing address: 4848 Pleasant View Drive, Chubbuck, ID
83202), and Portneuf Health Trust, Inc. (mailing address: 500
South 11th Avenue, Pocatello, ID 83201) represented by Todd Young and Mike Jaglowski (mailing
address: 4990 Valenty Road, Suite J, Chubbuck, ID 83202), to annex and zone approximately 296.82
acres of land north of East Chubbuck Road and east of Interstate 15. The proposed zoning for the
property is Commercial General, Residential Commercial Professional, Residential Estate and
Residential Medium Density Single-Family with a Comprehensive Plan Land Use Map designation to be
applied per Municipal Code 17.02.110.

At their meeting on November 8, 2017, the Planning and Zoning Commission recommended approval of the request.

Mayor Blad opened the public hearing.

Council members announced there had been no ex parte communication.

Buck Swaney, Utah resident, spoke as a representative of a group of land owners who have applied for annexation of 296 acres of land located north of Pocatello. He gave an overview of the zoning designations being requested within the annexation area and gave a brief description of proposed land uses. Mr. Swaney explained the development would include residential areas, retail development and other commercial areas with an emphasis on responsible transportation routes, such as walking and biking paths. He added that there are commercial entities which have contractual commitments.

Melanie Gygli, Planning and Development Services Director, gave an overview of the application for annexation and zoning, as described in Agenda Item No. 7. She added that specific development issues would be addressed during the development process. Ms. Gygli stated approximately \$3.8 million has been committed by area government agencies for construction of the I-15 Interchange.

Mike Seibert, 1665 Pocatello Creek Road, spoke in support of the application. He is in support of developing property and businesses. Mr. Seibert suggested Bannock County should oversee maintenance of the road.

Keevan Shropshire, 125 North Garfield, spoke in support of the application. He stated he would like to see the community grow and commended the group for putting together an effort to make a positive effect in the community.

Walter Hart, RR 2, Box 54-S, spoke in support of the proposal. He stated his family has labored to develop the land into lush farms and feels the next step of development will be positive for the community.

Sylvia Martinez, 218 South 17th Avenue, spoke uncommitted to the application. She stated she feels more public education should be sought in order to make a well-informed decision that will be beneficial for all entities.

Diana Schow, 1709 South Von Elm Street, spoke uncommitted to the proposal. She stated many issues should be considered to ensure public health issues have been adequately investigated during the development process. Ms. Schow asked the Council to postpone their decision in order to address health policies.

Erik Hancock, 2435 Rulon Avenue, spoke uncommitted to the application. He asked that a variety of issues be explored in order to enhance the quality of life of residents.

Mr. Swaney responded to various questions raised during the public comment period. He stated the development process began over three years ago to address issues such as environmental quality, power, gas, water, and communication connections. He feels postponement of the annexation would not be prudent and that specific concerns could be addressed during the planning and zoning process. Mr. Swaney explained that public health issues are adequately addressed with a master plan community to ensure a quality lifestyle for generations. Mr. Swaney clarified that the annexation process is the first in many steps necessary to complete the project. He thanked City staff for their assistance. Mr. Swaney added that if the annexation is not approved by the City of Pocatello, the development would continue under the jurisdiction of Bannock County.

Mayor Blad clarified that zoning designations are being requested at this time.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Adamson, seconded by Mr. Johnston, to approve a request by Town Center JV, Portneuf Development LLC, Millennial Development Partners, Robert Hart, and Portneuf Health Trust, Inc. represented by Todd Young and Mike Jaglowski, to annex and zone approximately 296.82 acres of land north of East Chubbuck Road and east of Interstate 15 as follows: 1) The subject property shall be annexed into the corporate boundaries of the City of Pocatello; 2) that, upon annexation, the subject property shall be zoned as follows and as depicted in the proposed Land Use map: a) Commercial-General (CG) covering 145.00 acres; b) Residential-Commercial-Professional (RCP) 108.52 acres including 21.04 acres of Open Space. Because there currently is not an "Open Space" zoning designation, to be consistent with zoning of other City parks and the use category of "community recreation" said areas shall be zoned RCP; c) Residential Medium Density Single Family (RMS) covering 32.40 acres; d) Residential Estate (RE) covering 2.00 acres; e) Open Space covering 21.04 acres to be zoned RCP; f) Olympus Road with roundabout covering 8.90 acres (proposed to allow future annexation); and 3) the Comprehensive Plan Map designations shall be changed as reflected in the Comprehensive Plan Designation map dated November 2017; and that in light of the unknown

Equivalent Dwelling Units (EDU's), staff is unable to accurately calculate the amount payable to the City for water. As such, this will be completed as development occurs and made part of the annexation agreement to be applied per Municipal Code 17.02.110 and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Adamson, Johnston, Bray, Brown, Moore and Orr.

AGENDA ITEM NO. 8: Council was asked to approve and authorize the Mayor to sign a RESOLUTION/GRANT Resolution, Grant Agreement and other pertinent documents AGREEMENT FOR related to accepting a grant offer from the Idaho Transportation AIRPORT PROJECTS Department Division of Aeronautics. The grant is for \$20,781.00 to reimburse expenses incurred against the Fiscal Year 2017 airport improvement project consisting of the rehabilitation of runways 3/21 and 17/35, rehabilitation of taxiways B and C, design work for reconstruction of the northeast hangar access taxiway, and purchase of a plow truck with material spreader.

The grant requires a City expenditure of \$41,562.45, which was incurred using Airport Passenger Facility Charge funds already allocated to the project.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve and authorize the Mayor to sign a Resolution (2017-16), Grant Agreement and other pertinent documents related to accepting a grant offer from the Idaho Transportation Department Division of Aeronautics in the amount of \$20,781.00 to reimburse expenses incurred against the Fiscal Year 2017 airport improvement project consisting of the rehabilitation of runways 3/21 and 17/35, rehabilitation of taxiways B and C, design work for reconstruction of the northeast hangar access taxiway, and purchase of a plow truck with material spreader. Upon roll call, those voting in favor were Bray, Johnston, Adamson, Brown, Moore and Orr.

AGENDA ITEM NO. 9: Council was asked to accept the recommendation of Sanitation SANITATION staff and declare the purchase of one 2018 Peterbilt left-hand DEPARTMENT model 220 cab and chassis with a Bridgeport left-hand CSC EQUIPMENT-SOLE packer body to be a valid sole source expenditure. This SOURCE EXPENDITURE equipment purchase in the amount of \$207,416.00 will be AND DECLARATION primarily used for dumping 96 gallon carts on the left-hand side of the City's one-way streets. Council may also wish to authorize the Mayor to sign documents related to the purchase, subject to Legal Department review.

Funds for this request have been allocated in the Sanitation Department's Fiscal Year 2018 budget.

A motion was made by Mr. Moore, seconded by Mr. Johnston, to accept the recommendation of Sanitation staff and declare the purchase of one 2018 Peterbilt left-hand model 220 cab and chassis with a Bridgeport left-hand CSC packer body to be a valid sole source expenditure and authorize the purchase in the amount of \$207,416.00, and authorize the Mayor to sign documents related to the purchase, subject to Legal Department review. Upon roll call, those voting in favor were Moore, Johnston, Adamson, Bray, Brown and Orr.

- AGENDA ITEM NO. 10: As announced earlier, Agenda Item No. 10, an ordinance repealing Chapter 15.10 "Fireworks Regulations" of the revised and compiled ordinances of the City of Pocatello, 1983; and enacting a new Chapter 15.10 "Fireworks Regulations", had been pulled from the agenda.
- ORDINANCE
- FIREWORKS
- REGULATIONS
- AGENDA ITEM NO. 11: There were no participants signed up to speak during this agenda item.
- DISCUSSION ITEMS

There being no further business, Mayor Blad adjourned the meeting at 7:09 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK

Attachment "A"

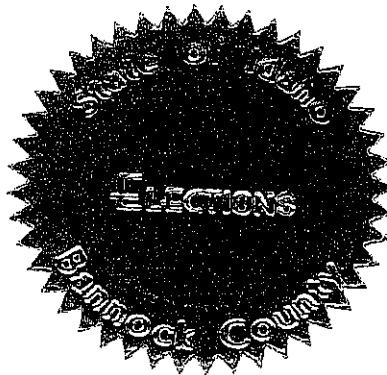
STATE OF IDAHO
COUNTY OF BANNOCK

} ss.

I, Robert Poleki, County Clerk of said county and state, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the candidates therein named and/or the questions as they appeared on the election ballot on November 7th, 2017 for the CITY OF POCATELLO as shown by the record of the Board of Canvassers filed in my office this 14th day of November, 2017.



County Clerk



**BANNOCK COUNTY RESULTS
NOVEMBER 7th, 2017**

Precinct	CITY OF POCATELLO														
	MAYOR							COUNCIL SEAT 4	COUNCIL SEAT 5	COUNCIL SEAT 6					
	Tammy L. Bartlett	Brian C. Blad	Chad Horst	Jamie Hudson	Sam Laaboonmi	S Idaho Lorax Carta	Paul Shepard	Heidi Adamson	Danny Wells	Linda Leeuwrik	Michael L. Orr	Richard W. "Rick" Cheatum	Debodeep "Sanju" Choudhury	Steven Conway	Eiton Zundel
Pocatello 1	19	153	72	15	40	3	1	194	91	192	109	118	57	86	26
Pocatello 2	12	197	43	14	34	2	2	203	78	158	136	147	51	47	42
Pocatello 3	21	163	53	5	39	2	2	192	64	155	112	130	50	59	21
Pocatello 4	28	118	66	12	31	2	7	175	71	177	73	79	63	74	25
Pocatello 5	31	98	34	8	35	2	6	137	61	135	71	55	58	73	13
Pocatello 6	14	57	22	8	24	4	6	77	54	94	42	49	43	30	9
Pocatello 7	9	99	33	9	22	4	1	112	54	100	69	56	50	42	16
Pocatello 8	14	57	25	3	9	1	3	66	40	71	37	28	29	40	8
Pocatello 9	14	77	15	5	18	5	2	85	41	79	53	48	33	31	16
Pocatello 10	29	142	45	3	26	7	6	168	77	127	120	104	35	45	62
Pocatello 11	11	114	27	4	16	2	4	131	40	78	91	84	18	37	31
Pocatello 12	11	133	28	12	17	1	3	134	61	83	109	72	43	46	31
Pocatello 13	11	83	24	5	13	1	1	79	54	53	79	51	27	31	20
Pocatello 14	13	170	23	9	24	2	4	170	59	111	120	92	57	51	34
Pocatello 15	10	102	23	6	11	3	1	105	43	72	75	66	23	35	19
Pocatello 17	8	99	24	5	32	2	0	114	44	85	81	77	27	33	27
Pocatello 18	24	141	38	5	40	3	10	188	63	123	128	106	59	54	24
Pocatello 19	13	79	10	7	14	0	2	90	33	66	57	47	28	33	15
Pocatello 20	21	95	20	7	12	1	0	107	37	74	75	50	36	38	25
Pocatello 21	7	139	27	7	16	0	2	129	54	84	108	77	30	50	23
Pocatello 22	11	151	32	9	28	2	0	146	70	101	120	91	54	41	24
Pocatello 23	15	93	41	6	23	1	3	119	50	99	80	77	47	36	21
Pocatello 24	10	63	19	6	13	1	1	81	28	69	42	36	32	32	9
Pocatello 25	16	42	24	13	18	2	1	78	35	85	27	32	48	22	10
Pocatello 26	9	47	25	11	16	0	0	66	32	87	21	24	46	26	6
Pocatello 27	2	63	18	8	9	0	0	75	20	71	28	37	29	25	6
Pocatello 28	7	71	12	6	20	2	2	75	31	60	51	36	25	32	11
Pocatello 31	23	76	38	7	15	7	3	114	46	134	34	40	56	53	13
Pocatello 32	13	119	27	4	20	1	1	125	43	105	65	73	57	33	5
Pocatello 34	14	131	28	4	17	2	2	126	53	95	92	92	32	40	15
Pocatello 35	5	126	23	4	15	0	0	118	46	71	93	89	17	39	16
Pocatello 36	11	201	36	3	29	1	4	215	48	116	150	135	61	47	17
Pocatello 37	10	230	50	1	20	1	2	257	49	115	189	173	48	58	19
Pocatello 38	10	195	29	4	21	1	2	219	31	90	150	137	45	37	20
Pocatello 39	8	119	27	0	17	0	0	117	38	73	86	79	26	34	11

Pocatello 40	2	33	14	2	5	0	1	38	10	22	30	17	12	12	9
Pocatello 41	18	151	41	12	17	3	2	170	54	113	119	86	43	49	46
Pocatello 42	9	78	42	7	15	0	1	103	36	85	61	64	37	32	9
Pocatello 43	13	67	29	6	18	1	0	85	36	76	49	42	42	26	12
Pocatello Absentee	130	876	311	85	140	14	15	1,009	492	942	595	637	289	441	123
CO. TOTAL	656	5,248	1,518	347	949	86	103	5,992	2,367	4,726	3,827	3,533	1,863	2,050	889

**BANNOCK COUNTY RESULTS
NOVEMBER 7th, 2017**

Precinct	VOTING STATISTICS				
	Total Number of Registered Voters at Cutoff	Number Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	% of Registered Voters That Voted
Pocatello 1	747	13	760	306	40.3%
Pocatello 2	806	18	824	309	37.5%
Pocatello 3	730	18	748	286	38.2%
Pocatello 4	884	14	898	266	29.6%
Pocatello 5	666	11	677	216	31.9%
Pocatello 6	666	14	680	139	20.4%
Pocatello 7	677	7	684	186	27.2%
Pocatello 8	493	22	515	113	21.9%
Pocatello 9	633	12	645	169	26.2%
Pocatello 10	839	15	854	259	30.3%
Pocatello 11	790	12	802	179	22.3%
Pocatello 12	724	11	735	207	28.2%
Pocatello 13	594	7	601	140	23.3%
Pocatello 14	764	11	775	248	32.0%
Pocatello 15	549	16	565	162	28.7%
Pocatello 17	634	4	638	172	27.0%
Pocatello 18	831	19	850	264	31.1%
Pocatello 19	498	12	510	129	25.3%
Pocatello 20	558	15	573	156	27.2%
Pocatello 21	618	17	635	200	31.5%
Pocatello 22	712	19	731	237	32.4%
Pocatello 23	561	16	577	187	32.4%
Pocatello 24	492	9	501	116	23.2%
Pocatello 25	479	15	494	117	23.7%
Pocatello 26	571	5	576	112	19.4%
Pocatello 27	629	10	639	104	16.3%
Pocatello 28	893	24	917	124	13.5%
Pocatello 31	594	21	615	177	28.8%
Pocatello 32	527	10	537	187	34.8%
Pocatello 34	626	12	638	199	31.2%
Pocatello 35	661	13	674	176	26.1%
Pocatello 36	855	20	875	287	32.8%
Pocatello 37	891	15	906	317	35.0%
Pocatello 38	880	18	898	283	31.5%
Pocatello 39	666	19	685	177	25.8%

Precinct	VOTING STATISTICS				
	Total Number of Registered Voters at Cutoff	Number Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	% of Registered Voters That Voted
Pocatello 40	492	11	503	119	23.7%
Pocatello 41	767	12	779	245	31.5%
Pocatello 42	680	8	688	181	26.3%
Pocatello 43	783	13	796	167	21.0%
Chubbuck 11	179	4	183	7	3.8%
Chubbuck 50	688	10	698	230	33.0%
Chubbuck 51	967	24	991	319	32.2%
Chubbuck 52	567	14	581	176	30.3%
Chubbuck 53	1,005	12	1,017	228	22.4%
Chubbuck 54	832	16	848	192	22.6%
Chubbuck 55	885	27	912	249	27.3%
Chubbuck 56	824	3	827	196	23.7%
Chubbuck 57	867	7	874	206	23.6%
Chubbuck 58	501	3	504	133	26.4%
Chubbuck 59	611	5	616	131	21.3%
Fort Hall 60	687	3	690	45	6.5%
Arimo 61	454	19	473	200	42.3%
Downey 62	556	9	565	256	45.3%
Inkom 63	592	6	598	128	21.4%
Lava Hot Springs 64	663	5	668	158	23.7%
McCammon 65	748	7	755	196	26.0%
Mink Creek 66	828	7	835	191	22.9%
Pebble Creek 67	616	4	620	136	21.9%
Swan Lake 68	68	4	72	36	50.0%
CO. TOTAL	39,598	727	40,325	11,031	27.4%

Early Voting 1990

CITY OF POCA TELLO, IDAHO
CITY COUNCIL STUDY SESSION
CLARIFICATION WORKING LUNCH
DECEMBER 21, 2017

1: ROLL CALL: Mayor Brian Blad called the City Council Study Session Clarification Working Lunch to order at 1:03 p.m. Council members present were Steve Brown, Roger Bray, Jim Johnston, Gary Moore and Michael L. Orr. Council member Heidi Adamson arrived at 1:07 p.m.

Also in attendance were Ruth Whitworth, City Clerk; Jared Johnson, City Attorney; Anne Nichols, Assistant to the Mayor; Konni Kendell, City Deputy Clerk; and Shawnie Satterfield-Ferrin, Administrative Assistant. Council-elect Rick Cheatum and Council-elect Linda Leeuwrik were also in attendance.

2: TRAINING: Ms. Nichols gave a short training regarding safe driving practices. Upon completion of the training at 1:10 p.m., Ms. Nichols, Ms. Kendell and Ms. Ferrin were excused.

3: STUDY SESSION CLARIFICATION/DISCUSSION: Discussion was held to clarify agenda items presented at the December 14, 2017 Study Session.

Agenda Item No. 2 – Riverside Golf Course Hydraulic Evaluation-Final Technical Memorandum Presentation. Concerns regarding the pipe issue revealed in the Riverside Golf Course Hydraulic Evaluation were shared.

Melanie Gygli, Planning and Development Services Director, joined the meeting at 1:15 p.m.

Agenda Item No. 6 – Development of Sign Code Committee-Council Discussion. Ms. Gygli reviewed the suggested time period to obtain information to update City Council recommendations to the Sign Code. She suggested options which included the following: a) make no changes pending a broader look at the entire Sign Code ordinance; b) move ahead with looking at the brightness and transitions as discussed at the Study Session.

General discussion regarding lighting standards for signs and the development of options that may satisfy both sides of the issue followed. Ms. Gygli noted that staff has researched sign codes in other cities and will present a comparison of their findings at a future meeting. Staff found that Pocatello's sign code is well in the middle when compared to other cities' regulations and does not lean too far in either direction.

City Council instructed staff to provide an update at the January 11, 2018 Study Session showing what other communities are doing to regulate signs. In particular, Council would like to hear about cities that are bordered by mountains. The formation of a Sign Committee was again discussed.

Ms. Gygli was excused at 2:15 p.m.

4: CITY ACTIVITIES UPDATE: Mr. Johnston shared that he was contacted by a business asking why alcohol sales are prohibited on certain dates of the year. Jared Johnson clarified that State Code prohibits the sale of alcohol on Memorial Day, Thanksgiving Day and Christmas Day. The City does not have authority to change these dates.

Ms. Adamson shared that she would like to see more pictures added to the City's website.

Mayor Blad gave an update on a potential increase to the Airport's flight schedule. Mayor Blad also gave an update on economic development projects in the city.

Mr. Orr was excused at 3:00 p.m.

Mayor Blad adjourned the working lunch at 3:13 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

RUTH E. WHITWORTH, CMC, CITY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
DECEMBER 21, 2017

- 1: ROLL CALL: Mayor Blad called the City Council Clarification Meeting to order at 5:34 p.m. Council members present were Heidi Adamson, Roger Bray, Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. Staff members were also in attendance.
- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the December 21, 2017 Regular City Council Meeting agenda. Staff members present clarified agenda item information for City Council members.
- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:55 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL AGENDA
REGULAR CITY COUNCIL MEETING
DECEMBER 21, 2017

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:04 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Steve Brown, Jim Johnston, Gary Moore
ALLEGIANCE and Michael L. Orr.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Mike Popovich, First Baptist
INVOCATION Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the City Council Liaison Working Lunch of December 7, 2017.

-TREASURER'S (b) Consider the Treasurer's Report for November showing cash and
REPORT investments as of November 30, 2017 in the amount of
\$39,330,360.22.

-COMMUNITY (c) Confirm the Mayor's reappointment of Alessandra Toscanelli to
DEVELOPMENT continue her service as a member of the CDBG Advisory
BLOCK GRANT (CDBG) Committee. Ms. Toscanelli's term will begin January 1, 2018 and
ADVISORY will expire January 1, 2021.
COMMITTEE
REAPPOINTMENT

-HEARING (d) Confirm the Mayor's appointment of Kathleen Lewis to serve as a
EXAMINER Hearing Examiner. Ms. Lewis' term will begin December 22, 2017
APPOINTMENT and is non-expiring.

-SISTER CITIES (e) Confirm the Mayor's reappointment of Tony McLaughlin to
COMMITTEE continue his service as a member of the Japanese Sister Cities
REAPPOINTMENT Subcommittee. Mr. McLaughlin's term will begin January 3, 2018
and will expire January 3, 2022.

-2017 ROAD AND (f) Approve the 2017 Road and Street Financial Report. The report
STREET FINANCIAL accounts for the City's use of state highway user dollars during the
REPORT past fiscal year to the Idaho State Controller as required by law.

-IDAHO (g) Approve an application to the Idaho Transportation Department in
TRANSPORTATION the amount of \$7,640.00 for the purpose of purchasing and
DEPARTMENT CHILD distributing child passenger safety seats by Police staff and if the
SAFETY SEAT GRANT grant is approved, authorize the Mayor to accept and sign
-POLICE documents related to the grant. This is an annual grant and there is
no City match of funds associated with this request.

A motion was made by Mr. Johnston, seconded by Ms. Adamson, to approve the consent agenda. Upon roll call, those voting in favor were Johnston, Adamson, Bray, Brown, Moore and Orr.

AGENDA ITEM NO. 4: Mayor Blad announced there were no communications or
COMMUNICATIONS proclamations.
AND PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the January 4th Council Liaison
CALENDAR REVIEW Working Lunch at 1:00 p.m.; the Agenda Clarification meeting at
5:30 p.m.; the Regular Council meeting at 6:00 p.m.; and the January
11th Study Session at 9:00 a.m.

Mayor Blad announced City offices will be closed December 25th to observe the Christmas Holiday; Garbage and recycling pickups will be delayed by one day; December 26 through 30 will be a special Sanitation pick-up for Christmas over flow. Bags or boxes of extra holiday wrapping will be picked up on the same day as the regularly scheduled pickup; Christmas Tree Collection Sites will be available December 26 through January 9, tree collection boxes will be provided at City Hall; Rainey Park on South Arthur; and Sister City Park entrance on Pocatello Creek Road. Be sure to remove all strings, wires and other objects to avoid damaging the City's wood chipping equipment; City offices will be closed January 1, 2018 to observe the New Year's Day Holiday. Garbage and recycling pickups will be delayed by one day; and an Appreciation/Farewell Open House for Council members Steve Brown, Gary Moore and Michael Orr will be held January 4th from 3:30 p.m. to 5:00 p.m. in the Council Chambers.

Mr. Orr left the Council Chambers at 6:12 p.m. and returned at 6:13 p.m.

AGENDA ITEM NO. 6: This time was set aside for the Council to receive comments from
PUBLIC HEARING the public regarding proposed amendments to the Fiscal Year 2018
PROPOSED DECEMBER budget.
FISCAL YEAR 2018
BUDGET AMENDMENTS

Mayor Blad opened the public hearing.

Joyce Stroschein, Chief Financial Officer/Treasurer, gave an overview of the proposed amendments to the Fiscal Year 2018 budget. She stated the budget was adopted in August 2017 and due to unforeseen revenue, Council approval is necessary for spending authority.

Mayor Blad announced no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

Mayor Blad announced an ordinance had been prepared for Council's consideration as Agenda Item No. 19.

AGENDA ITEM NO. 7: This time was set aside for the Council to receive comments from the public regarding a request by Cal Kunkel (mailing address: 6238 Golden Eagle Way, Billings, MT 59106), represented by Blake Jolley of Connection Engineering (mailing address: 1150 Hollipark Drive, Idaho Falls, ID 83401), to annex and zone approximately 11.87 acres of land at 5096 South 5th Avenue (the old Sunset Drive-In).

The proposed zoning for the property is Residential Commercial Professional. A Comprehensive Plan Land Use Map designation will occur, per Municipal Code 17.02.110, to designate the property for Mixed Use. At their meeting on November 29, 2017, the Planning and Zoning Commission recommended approval of the request.

Mayor Blad opened the public hearing.

Council members announced there had been no ex parte communication.

Blake Jolley, representing Connection Engineering, gave an overview of the proposed annexation request. He stated the proposed zoning is similar to other developments in the area. In response to a question from Council, Mr. Jolley stated the details regarding addition of sidewalks along 5th Avenue would be considered during the development process.

Carl Anderson, Senior Planner, gave an overview of the application and stated the Planning and Zoning Commission recommended approval with recommended conditions.

In response to questions by Council, Merrill Quayle, Development Engineer, explained the development payment policy regarding water rights and the method used for calculating water payments.

Mayor Blad announced no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Adamson, seconded by Mr. Johnston, to approve a request by Cal Kunkel, represented by Blake Jolley of Connection Engineering to annex and zone approximately 11.87 acres of land at 5096 South 5th Avenue (the old Sunset Drive-In), that the zoning for the property will be Residential Commercial Professional with the following conditions: 1) The subject property shall be annexed into the corporate boundaries of the City of Pocatello; 2) upon annexation, the subject property shall be zoned as Residential Commercial Professional (RCP); 3) upon annexation, the subject property shall be given a comprehensive plan designation of Mixed Use (MU); and 4) the memorandum dated November 20, 2017 from Carl Anderson, Associate Planner to Merrill Quayle, Public Works/Development Engineer, detailing utilities connection and water payment requirements per City of Pocatello Resolution 2006-02, shall be made part of the Commission's Findings and Recommendation and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Adamson, Johnston, Bray, Brown, Moore and Orr.

AGENDA ITEM NO. 8: This time was set aside for the Council to receive comments from the public regarding proposed amendments within the Program Year 2017 Community Development Block Grant (CDBG) Annual Action Plan. The amendments were reviewed and recommended for approval by the CDBG Advisory Committee at their meeting on November 15, 2017. A 30-day written comment period began November 21, 2017, and concluded December 21, 2017. Following the public hearing the Council was

asked to approve the amendments and authorize their submission, including any comments, to the Department of Housing and Urban Development (HUD).

Mayor Blad opened the public hearing.

Adam Lane, CDBG Program Manager, gave an overview of the proposed amendments to the Program Year 2017 Action Plans. He stated the CDBG Advisory Committee recommended approval of the amendments at their November 15, 2017 meeting.

Mayor Blad announced no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve the amendments and authorize their submission, including any public comments, to the Department of Housing and Urban Development, subject to Legal Department review. Upon roll call, those voting in favor were Bray, Johnston, Adamson, Brown, Moore and Orr.

AGENDA ITEM NO. 9: PUBLIC HEARING -PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2018 ANNUAL ACTION PLAN	This time was set aside for the Council to receive public comments on the proposed Community Development Block Grant (CDBG) Program Year 2018 Annual Action Plan. The CDBG Advisory Committee recently completed its annual grant application process, concluding with a recommendation of approval at their meeting on November 15, 2017. A 30-day comment period began November 21, 2017, and concluded December 21, 2017.
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Following the public hearing, Council was asked to endorse or modify the Advisory Committee's recommendations and authorize submission, including any public comments, of the Program Year 2018 Action Plan to the Department of Housing and Urban Development (HUD). The Council was also asked to authorize the Mayor's signature on all requisite contract documents, subject to Legal Department review, with HUD and any sub-recipients or subcontractors.

Mayor Blad opened the public hearing.

Adam Lane, CDBG Program Manager, gave an overview of the proposed CDBG Program Year 2018 Annual Action Plan. He stated the action plan was built assuming the same allocation as the current program year of \$381,727.00, but the actual amount would not be determined until after the federal budget action. Mr. Lane added the CDBG Advisory Committee recommended a list of conditions that should cover any adjustments up to 25 percent.

Mayor Blad announced no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Brown, seconded by Mr. Bray, to endorse the Community Development Block Grant Advisory Committee's recommendation and authorize submission, including any public comments, of the Action Plan to the Department of Housing and Urban Development (HUD) and authorize the Mayor's signature on all requisite contract documents, subject to Legal Department review, with HUD and any subrecipients or subcontractors. Upon roll call, those voting in favor were Brown, Bray, Adamson, Johnston, Moore and Orr.

- AGENDA NO. 10: Council was asked to consider a request from American Fireworks represented by Kelly Willie (mailing address: 1712 Monte Vista Avenue, Pocatello, ID 83201) for an exception to City Code 15.10.100 (Time of Sale of Fireworks) to allow the sale of fireworks at the former location of Pier 49 Pizza (1000 Pocatello Creek Road) for the following dates: December 26, 27 and 28, 2017 – 10:00 a.m. to 10:00 p.m.; December 29 and 30, 2017 – 10:00 a.m. to 11:59 p.m.; and December 31, 2017 – 10:00 a.m. to 10:00 p.m.

Fire Department staff recommended approval of the request subject to conditions.

A motion was made by Mr. Johnston, seconded by Mr. Brown, to approve a request from American Fireworks represented by Kelly Willie, for an exception to City Code 15.10.100 (Time of Sale of Fireworks) to allow the sale of fireworks at the former location of Pier 49 Pizza (1000 Pocatello Creek Road) for the following dates: December 26, 27 and 28, 2017 – 10:00 a.m. to 10:00 p.m.; December 29 and 30, 2017 – 10:00 a.m. to 11:59 p.m.; and December 31, 2017 – 10:00 a.m. to 10:00 p.m., subject to Fire Department conditions. Upon roll call, those voting in favor were Johnston, Brown, Adamson, Bray, Moore and Orr.

- AGENDA ITEM NO. 11: Council was asked to consider the recommendations of staff to piggy-back on a State of Idaho bid to purchase of the following vehicles for the Police Department from Goode Ford located in Burley, Idaho:
- 1 - 2018 FORD EXPEDITION (a) One (1) 2018 Ford Expedition 4X4 Utility SSV Patrol Vehicle in the amount of \$37,531.35;
 - 2 - 2018 FORD TAURUS (b) Two (2) 2018 Ford Taurus AWD Interceptor Patrol Vehicles in the amount of \$31,187.03 each (total \$62,374.06); and
 - 3 - 2018 FORD EXPLORER (c) Three (3) 2018 Ford Explorer AWD Utility Patrol Vehicles in the amount of \$30,945.04 each (total \$92,835.12).

These vehicles will replace aging/high mileage Patrol vehicles. Funds for the purchase (\$192,740.53 total) are available in the Police Department's Fiscal Year 2018 budget.

A motion was made by Mr. Bray, seconded by Johnston, to accept the recommendations of staff to piggy-back on a State of Idaho bid to purchase vehicles for the Police Department from Goode Ford located in Burley, Idaho as outlined in Agenda Item No. 11(a) through 11(c). Upon roll call, those voting in favor were Bray, Johnston, Adamson, Brown, Moore and Orr.

- AGENDA ITEM NO. 12: Council was asked to accept the recommendations of staff and award bids received on November 16, 2017 to the lowest responsive bidder. The recommendations are:
- HIRNING GMC (a) Two (2) ½-Ton 4X4 Standard Cab Pickups to Hirning GMC in the amount of \$24,598.33 per vehicle, for a total of \$49,196.66;
 - SMITH CHEVROLET (b) One (1) 1-ton 4X4 Cab Chassis Truck with Service Body to Smith Chevrolet in the amount of \$39,249.00; and
 - 1 – CAB CHASSIS

- DITCH WITCH OF THE ROCKIES (c) One (1) Trailer Mounted Vacuum Excavator to Ditch Witch of the Rockies in the amount of \$49,644.11.
1 – VACUUM EXCAVATOR

Funds for this equipment purchase are available in the Water Department's Fiscal Year 2018 budget.

A motion was made by Mr. Moore, seconded by Mr. Orr, to accept the recommendations of award bids received on November 16, 2017 to the lowest responsive bidders as outlined in Agenda Item No. 12(a) through 12(c). Upon roll call, those voting in favor were Moore, Orr, Adamson, Bray, Brown and Johnston.

- AGENDA ITEM NO. 13: Council was asked to adopt resolutions establishing RESOLUTIONS drug/alcohol testing policies for the following:
-ESTABLISHING A DRUG/ALCOHOL TESTING POLICY

- POCATELLO TRANSIT DEPARTMENT (a) "Safety sensitive" employees which replaces the policy previously adopted in December, 2011. This policy clarified the "Effect of Testing Positive for Drugs of Alcohol": section, updates job titles subject to the policy and includes Department of Transportation Part 40 drug testing updates; and

- CITY OF POCATELLO EMPLOYEES (b) Employees whose positions require a Commercial Driver's License, (not Transit Authority related), which replaces the policy previously adopted in December, 2011. This policy clarifies the "Effect of Testing Positive for Drugs or Alcohol" section, updates job titles subject to the policy and includes Department of Transportation Part 40 drug testing updates.

A motion was made by Mr. Brown, seconded by Mr. Johnston, to adopt a Resolution (2017-17) establishing drug/alcohol testing policies for the Pocatello Transit Department as outlined in Agenda Item No. 13(a) and to adopt a Resolution (2017-18) establishing drug/alcohol testing policies for City of Pocatello employees as outlined in Agenda Item No. 13(b). Upon roll call, those voting in favor were Brown, Johnston, Adamson, Bray, Moore and Orr.

- AGENDA ITEM NO. 14: Council was asked to adopt a resolution affirming the City's RESOLUTION commitment to supporting an amendment to the Idaho State Constitution to provide equal rights for crime victims, commonly known as Marsy's Law.
-CITY'S SUPPORT OF MARSY'S LAW

A motion was made by Mr. Brown, seconded by Mr. Bray, to adopt a Resolution (2017-19) affirming the City's commitment to supporting an amendment to the Idaho State Constitution to provide equal rights for crime victims, commonly known as Marsy's Law. Upon roll call, those voting in favor were Brown, Bray, Adamson, Johnston, Moore and Orr.

- AGENDA ITEM NO. 15: Council was asked to approve a Professional Services Agreement between the City of Pocatello and NKD Technologies in the amount of \$44,495.00 and authorize the Mayor's signature on AGREEMENT – WATER documents related to the agreement, subject to Legal Department review.

The agreement includes upgrading the City's SCADA system, software, hardware as well as provides on-site training for City staff. Funds are available within the Water Department's Fiscal Year 2018 budget.

A motion was made by Mr. Johnston, seconded by Mr. Brown, to approve a Professional Services Agreement between the City of Pocatello and NKD Technologies in the amount of \$44,495.00 and authorize the Mayor's signature on documents related to the agreement, subject to Legal Department review. Upon roll call, those voting in favor were Johnston, Brown, Adamson, Bray, Moore and Orr.

AGENDA ITEM NO. 16: Council was asked to consider the following requests regarding an Idaho Department of Environmental Quality (DEQ) grant to be used by Pocatello Regional Transit for the purchase of low emission vehicles:
DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT ACCEPTANCE AND AGREEMENT – TRANSIT

ACCEPT DEQ GRANT (a) Accept a DEQ grant in the amount of \$290,000.00 to purchase two (2) low-floor buses and one (1) ADA accessible van; and if accepted

APPROVE AGREEMENT (b) Approve a Cache Valley Community Airshed Participant Support Cost Agreement outlining the general purpose and activities related to the grant.

The vehicles will be used in Franklin County and the Cache Valley to help mitigate air quality non-attainment caused by exhaust emissions. No City funds are required for this project and all documents are subject to Legal Department review.

A motion was made by Mr. Johnston, seconded by Mr. Brown, to approve the requests regarding an Idaho Department of Environmental Quality (DEQ) grant to be used by Pocatello Regional Transit for the purchase of low emission vehicles as outlined in Agenda Item No. 16(a) and 16(b), subject to Legal Department review. Upon roll call, those voting in favor were Johnston, Brown, Adamson, Bray, Moore and Orr.

AGENDA ITEM NO. 17: Council was asked to consider the following requests regarding a CHILDREN PEDESTRIAN SAFETY PROGRAM GRANT APPLICATION AND AGREEMENT -ENGINEERING

GRANT APPLICATION (a) Application for a Children Pedestrian Safety Program grant in the amount of \$250,000.00; and if awarded

AUTHORIZE MAYOR'S SIGNATURE (b) Authorize the Mayor to sign the Program Agreement Form outlining the program.

The grant will be used for the following projects: 1) Install a sidewalk on the east side of South 5th Avenue from Rocking R Mobile Home Park going north and connect to the sidewalk that runs under the bridge at Interstate 15 and South 5th Avenue; and 2) Install a crosswalk across South 5th Avenue from Jason Avenue to the Common Cents gas station.

No City funds are required for this project. Staff anticipates the grant will be awarded in January 2018 and funds will be available mid-February.

A motion was made by Ms. Adamson, seconded by Mr. Orr, to approve the requests regarding a Local Highway Technical Assistance Council (LHTAC) grant as outlined in Agenda Item No. 17(a) and 17(b). Upon roll call, those voting in favor were Adamson, Orr, Bray, Brown, Johnston and Moore.

AGENDA ITEM NO. 18: Council was asked to approve a request from Fire Department staff to identify Pierce Manufacturing as a Sole Source provider for the purchase of up to three (3) fire pumper trucks, as discussed at the December 14, 2017 Study Session, subject to Legal and Finance Departments review.
2018 FIRE APPARATUS
SOLE SOURCE
PURCHASE REQUEST
-FIRE

A motion was made by Mr. Moore, seconded by Mr. Bray, to approve a request from Fire Department staff to identify Pierce Manufacturing as a Sole Source provider for the purchase of up to three (3) fire pumper trucks, as discussed at the December 14, 2017 Study Session, subject to Legal and Finance Department review. Upon roll call, those voting in favor were Moore, Bray, Adamson, Brown, Johnston and Orr.

AGENDA ITEM NO. 19: Council was asked to consider an ordinance approving the December amendments to the Fiscal Year 2018 Appropriation Ordinance in the amount of \$3,911,957.00.
FISCAL YEAR 2018
APPROPRIATION
AMENDMENTS

A motion was made by Mr. Bray, seconded by Mr. Johnston, that the ordinance, Agenda Item No. 19, be read only by title and that the whole ordinance be published. Upon roll call, those voting in favor were Bray, Johnston, Adamson, Brown, Moore and Orr.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance approving the December amendments to the Fiscal Year 2018 Appropriation Ordinance in the amount of \$3,911,957.00. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Adamson, Bray, Brown, Johnston, Moore and Orr. Mayor Blad declared the ordinance passed, that it be numbered 3000 and that the whole ordinance be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 20: There were no participants signed up to speak during this agenda item.
DISCUSSION ITEMS

There being no further business, Mayor Blad adjourned the meeting at 6:49 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

REGULAR CITY COUNCIL MEETING
DECEMBER 21, 2017

9

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL LIAISON
WORKING LUNCH
JANUARY 4, 2018

1: ROLL CALL: Mayor Brian Blad called the City Council Liaison Working Lunch to order at 1:01 p.m. Council members present were Heidi Adamson, Roger Bray, Jim Johnston, Gary Moore and Michael L. Orr. Also in attendance were Ruth Whitworth, City Clerk; Jared Johnson, City Attorney; Council-elect Rick Cheatum; Council-elect Linda Leeuwrik; and Nicole Harms, Human Resources Consultant.

2: TRAINING-HUMAN RESOURCES: Nicole Harms gave a training presentation on Customer Service and Active Shooter topics.

Mr. Moore was excused at 1:30 p.m.

Ms. Harms was excused at 1:45 p.m.

3: CITY COUNCIL REPORTS REGARDING CITY BOARDS/COMMISSIONS:

Ms. Adamson gave an update on the following: Parks & Recreation Advisory Board had their annual Christmas Celebration meeting which highlighted achievements for the year; NeighborWorks Pocatello is preparing for their Strategic Planning meeting; the Sister Cities Committee – African subcommittee did not meet. Japanese subcommittee is planning updates to their website. The updates may be separate from the City's website.

Mr. Bray gave an update on the following: Bannock Transportation Planning Organization - Center Street Underpass Project; Community Development Block Grant Advisory Committee projects; Human Relations Advisory Committee is preparing for their annual Humanity Award; and Southeast Idaho Community Action Agency (SEICAA) implemented their Christmas Programs.

Mr. Johnston gave an update on the following: Bannock Transportation Planning Organization – gave an overview of who is on the Board and noted that Mori Byington attempts to take minutes while giving a presentation at the meetings. Mr. Johnston feels Mr. Byington should have someone help him at the meetings; Housing Authority of Pocatello – Sunny Shaw, Executive Director, was elected to serve on a Federal Committee. Mr. Johnston would like the Authority to focus on housing needs for the homeless and do more outreach in the community; Library Board – appreciated the article in the Mayor's Newsletter regarding the library; and Pocatello Arts Council – they are encouraging more enhancements of the Arts within the community.

It was mentioned that Council would like a report showing how the Boards and Commissions are managing funds given to them by the City.

Mr. Orr gave an update on the following: Airport Commission - SkyWest will start a fourth flight in March 2018 and he noted the City has a great relationship with SkyWest; Animal Shelter Advisory Board – the Surgery Center at the Shelter is progressing forward; and Historic Preservation Committee (HPC) – Mr. Orr disagrees with some of HPC's activities and shared his concerns.

- 3: CITY ACTIVITIES UPDATE -- COUNCIL: No updates were shared.
- 4: CITY ACTIVITIES UPATE -- MAYOR BLAD: Mayor Blad gave an update on regarding multiple water rights issues around the State and water access for new development within city limits. He noted that funds to purchase a new vehicle for the Mayor's Office are available and asked for feedback from the Council regarding the purchase of a newer vehicle. The Mayor's current vehicle has over 130,000 miles and is not reliable for out-of-town meetings.
- 5: Adjourn.

Mayor Blad adjourned the working lunch at 3:17 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

RUTH E. WHITWORTH, CMC, CITY CLERK

3(a)

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
JANUARY 4, 2018

1: ROLL CALL: Mayor Blad called the City Council Clarification Meeting to order at 5:36 p.m. Council members present were Heidi Adamson, Roger Bray, Jim Johnston and Michael L. Orr. City Council-Elect members Rick Cheatum and Linda Leeuwrik and staff members were also in attendance. Council member Gary Moore was excused.

2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the January 4, 2018 Regular City Council Meeting agenda. Staff members present clarified agenda item information for City Council members.

3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:47 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL AGENDA
REGULAR CITY COUNCIL MEETING
JANUARY 4, 2018

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Jim Johnston, Gary Moore and
ALLEGIANCE Michael L. Orr.

Mayor Blad let the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: A moment of silence was observed.
INVOCATION

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the Clarification and Regular Council meeting of November 16,
2017 and the December 14, 2017 Study Session.

-PAYROLL AND (b) Payroll and material claims for the month of December
MATERIAL CLAIMS 2017 in the amount of \$6,529,108.69.

A motion was made by Mr. Johnston, seconded by Mr. Orr, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Orr, Adamson, Bray and Moore.

AGENDA ITEM NO. 4: Ruth Whitworth, City Clerk, administered the oath of office to the
INSTALLATION OF newly-elected Mayor and City Council members. Council members
NEWLY-ELECTED Heidi Adamson, Linda Leeuwrik and Rick Cheatum were sworn in,
MAYOR AND followed by Mayor Brian Blad. Each person assumed the dais as
COUNCIL MEMBERS they completed their oath.

AGENDA ITEM NO. 5: Council took this opportunity to elect a President of the Council in
ELECTION OF conformance with Idaho Code Section 50-702.
COUNCIL PRESIDENT

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to elect Council member Jim Johnston as Council President. Upon roll call, those voting in favor were Bray, Cheatum, Adamson, Johnston and Leeuwrik.

AGENDA ITEM NO. 6: Mayor Blad announced there were no communications or
COMMUNICATIONS proclamations.
AND PROCLAMATIONS

AGENDA ITEM NO. 7: Mayor Blad reminded the Council of the January 11th Study Session
CALENDAR REVIEW at 9:00 a.m.; and the following meetings to be held January 18th:
Study Session Clarification Working Lunch at 1:00 p.m., Council
Clarification meeting at 5:30 p.m. and Regular Council meeting at 6:00 p.m.

Mayor Blad announced that Christmas tree collection boxes will be available through January 9th and are provided at City Hall; Rainey Park on South Arthur; and Sister City Park entrance on Pocatello Creek

Road; winter programs are happening at the Zoo. Contact the Zoo office for more information; the deadline to submit applications for Council Seat No. 2 is 5:00 p.m. January 10, 2018; City offices will be closed January 15th for Martin Luther King, Jr. Day. However, garbage and recycling pick-ups will be on schedule.

Mayor Blad reminded citizens when clearing snow from sidewalks, residents are asked to refrain from throwing snow into the streets as it can become a driving hazard.

AGENDA ITEM NO. 8: Council was asked to adopt the job descriptions and titles for City employees developed through the BDPA, Inc. compensation study associated with the Hybrid Compensation Scale adopted by Council for Fiscal Year 2018.

ADOPTION OF NEW
JOB DESCRIPTIONS
AND TITLES FOR
CITY EMPLOYEES

A motion was made by Mr. Bray, seconded by Johnston, to adopt the job descriptions and titles for City employees developed through the BDPA, Inc. compensation study associated with the Hybrid Compensation Scale adopted by Council for Fiscal Year 2018. Upon roll call, those voting in favor were Bray, Johnston, Adamson, Cheatum and Leeuwrik.

AGENDA ITEM NO. 9: The Portneuf Greenway and the Trails Working Group are seeking City Council support regarding an Idaho Department of Parks and Recreation grant application for construction of a multi-use pathway along the eastern edge of Interstate 15 Right-of-Way to be used for a pathway extending north from Monte Vista Overpass to Pocatello Creek Road. The support request is for the following:

COUNCIL SUPPORT
REQUEST-IDAHO
DEPARTMENT OF
PARKS AND RECREATION
GRANT APPLICATION
FOR CONSTRUCTION OF
MULTI-USE PATHWAY

SUPPORT a) Support the submission of an Idaho Department of Parks and Recreation grant application in the amount of \$150,000.00 and, if awarded;

GRANT APPLICATION

AUTHORIZE b) Authorize the Mayor's signature on documents related to the grant, subject to Legal Department review, for construction of a pathway extending north from Monte Vista Overpass to Pocatello Creek Road. Grant funds will be used to grade, gravel and pave the pathway.

MAYOR'S SIGNATURE

Matching funds will come from the Portneuf Greenway Foundation and various in-kind donations from private organizations. The City of Pocatello will assume full ownership of the pathway upon completion.

A motion was made by Mr. Bray, seconded by Ms. Adamson, to approve a request by the Portneuf Greenway and the Trails Working group in support of an Idaho Department of Parks and Recreation grant application as outlined in Agenda Item No. 9(a) and 9(b) and that the City of Pocatello will assume full ownership of the pathway upon completion. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Johnston and Leeuwrik.

AGENDA ITEM NO. 10: There were no participants signed up to speak during this agenda item.

DISCUSSION ITEMS

AGENDA ITEM NO. 11: This time was set aside for the annual State of the City Report.
STATE OF THE CITY A taped report from Mayor Blad and City Department heads
REPORT highlighting special projects over the past year was viewed. Mayor
Blad added that 2017 was a great year and City departments have
accomplished many worthwhile projects. He thanked the City Council for working hard on projects and
stated he is looking forward to the developments and improvements which will take place in 2018.

Mayor Blad expressed his appreciation to the City employees and Council members and emphasized that they remain focused on providing exceptional service to citizens. He added the Airport has recently announced a fourth daily flight at the Pocatello Airport. Mayor Blad stated new developments are underway on the northern and southern areas of town and revitalization projects are planned for the Old Town area. He thanked the Council for working hard to develop and maintain a sustainable budget.

There being no further business, Mayor Blad adjourned the meeting at 6:28 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK

EXECUTIVE SUMMARY

JANUARY 18, 2018 REGULAR COUNCIL MEETING

In October of 2017, Idaho Central Credit Union donated a 2014 Jeep Wrangler Sahara JK 4-Door to Bannock County DARE for use in the DARE program. Over the last three months the vehicle has been going through modifications to become a DARE vehicle to include wheels, tires, a custom wrap, stereo, lights and siren. All of the modifications were paid for by donations from the community at zero cost to the tax payer.

Sponsors included: Idaho Central Credit Union, McDonalds, Simplot, Commercial Tire, Chad's Rentals, Taurus Natural Manufacturing LLC, DeVere Trucking, Blackrock Accessories & Motorsports, Clark Radio, Whelen Lights, SignUp Signs and Graphics, Outer Limits Fun Zone, TeraFlex Suspension, Ideal Audio, Portneuf Health Partners, Colonial Funeral Home, Paul's Trophies, and Heise LED Lighting.